

## **EMERGENCY ACTION PLAN**

### **VENUE SPECIFIC: REC CENTER WEST**

#### **If the situation is life threatening:**

- Call 911
- Contact the nearest First-Aid/CPR Responder (ie Athletic Trainer, Campus Police Officer, UTD EMS)

#### **The following guidelines are suggested when you speak with the dispatcher:**

- Hello, my name is \_\_\_\_\_ I am calling from the University of Texas at Dallas at the REC Center West; we have a victim who has suffered from a possible: Type of injury (head, heart, neck, leg, etc).
- The victim is (state one):  
conscious/unconscious.

**Directions to rec west:** “We need an ambulance at 800 W. Campbell Rd. at REC Center West. Take Campbell Rd to a right turn on Waterview Pkwy and then a right onto Loop Rd NW.” The rec center is behind Resident hall West.

#### **First Responder Roles:**

1. Make sure pathways are cleared to gym.
2. Designate individual to meet EMS in front of the resident hall and direct to the scene.
  - From Waterview turn onto Loop Rd NW. (Map below is a visual aid to help you, the **red star** is where the ambulance will need to come)
  - Someone will meet the ambulance in front of the residence hall and direct emergency personnel to the exact location of the victim.
  - I am calling from: state your phone number

**Answer any other questions from the dispatcher; hang up last!**



#### **If the situation is non-life threatening:**

- Contact the nearest First-Aid/CPR Responder (i.e. Athletic Trainer, Campus Police, UTD EMS)

#### **EMERGENCY COMMUNICATION:**

- Personal cell phone(s)
- UTD Police Department: (972)-883-2222
- Emergency: 911
- Fixed landline accessible during normal hours in the Athletic Training Room (972-883-4066), the Activity Building (AB) (972-883-2090).

#### **EMERGENCY EQUIPMENT (for competition):**

- Athletic Training Kit (located in the gym)
- AED & CPR shield (located in the gym)
- Vacuum splint bag, cervical collars, & Crutches (located in the gym)
- Biohazard container/bag (located in the gym)
- Towels (located in the gym)
- Golf cart (parked near the rec west building)